

# Australian Public Service **Employee Census 2020**

12 October-13 November



# Highlights Report ANAO



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RESPONSES:
270 of 327
RESPONSE RATE:
83%



### MAKING THE MOST OF YOUR RESULTS



01.

Identify the areas where you are performing well.

These will tend to be high results which are notably above any comparative results. These should be celebrated. Share the good news with employees.

# Understanding your report and getting to action!

The results in this report give you summary information.

Take the time to fully understand this report and digest the results.

Consider your response rate and if it is representative of the views of your colleagues.

Identify areas that need improvement.

02

These will be the lower results, and/or those which are scoring notably below your comparators. Consider discussing these areas with your colleagues in focus groups or individually or team meetings, gather their thoughts and solutions before deciding on actions to take.

03.

Consider if there is actually room for improvement.

This report shows the proportion of colleagues responding positively (strongly agree + agree), neutrally (neither agree nor disagree) or negatively (disagree + strongly disagree) to the question asked in the survey. Look at how your positive scores compare to your parent unit, and your last survey's results.

04.

Consider the impact of high neutral responses (lots of employees ticking 'neither agree nor disagree')

Ask your colleagues about their views to find out what is causing this. More communication and involvement may help to shift them to a positive frame of mind.

Take action - think 'quick wins', short term and long term.

05.

Encourage all colleagues to help with action planning and implementation.

Think about what you want employees to be saying about their working lives in the future and what should be put in place to make this happen.



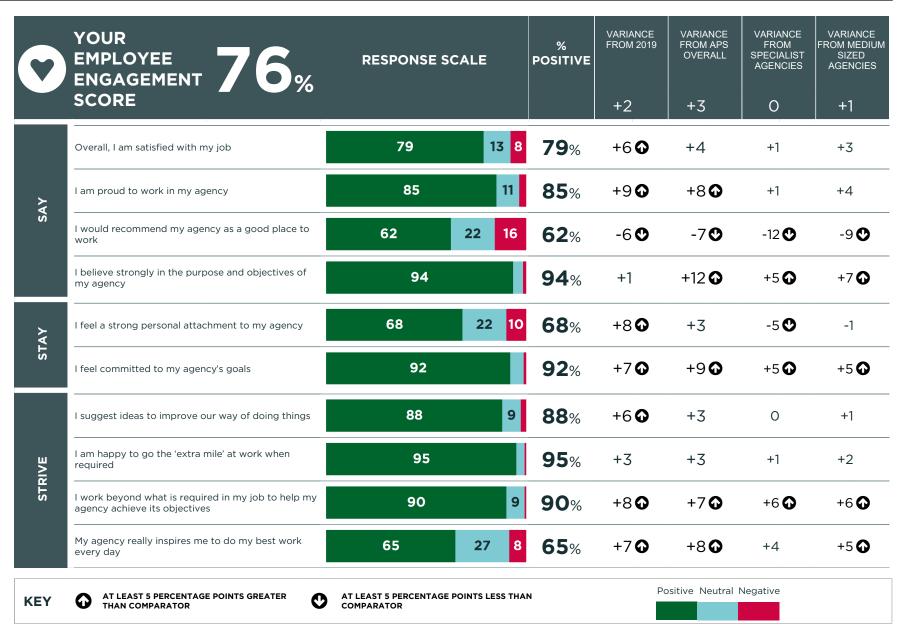
2020 APS employee census PAGE 02.

### **EMPLOYEE ENGAGEMENT: SAY, STAY, STRIVE**



#### HOW ENGAGED IS YOUR TEAM?

ENGAGEMENT SCORES AREN'T JUST ABOUT HOW MUCH PEOPLE LIKE WORKING FOR AN AGENCY. IT IS A MEASURE OF THE EMOTIONAL CONNECTION AND COMMITMENT EMPLOYEES HAVE TO WORKING FOR THE AGENCY.



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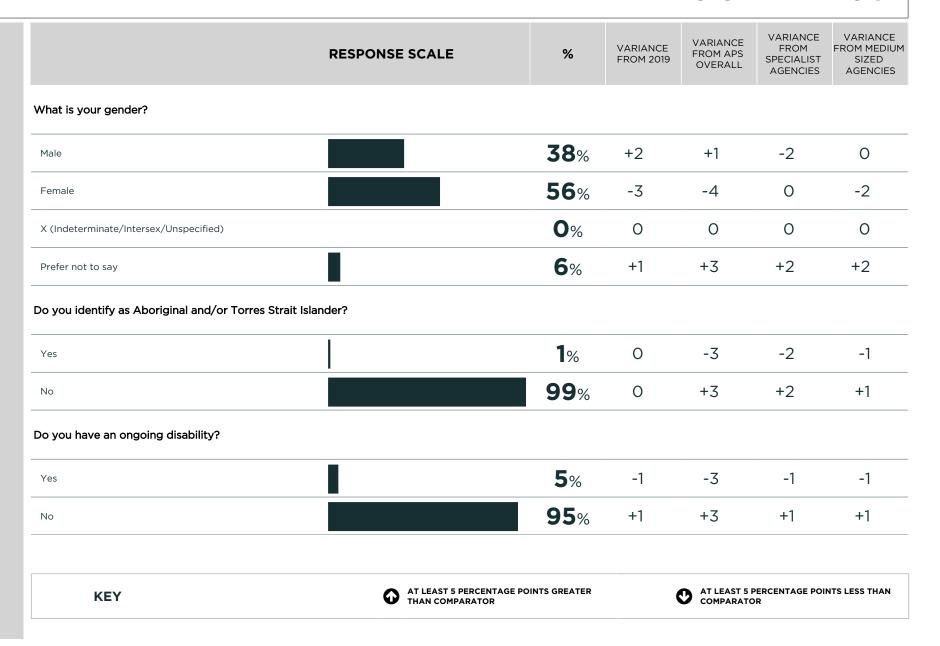
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### **DEMOGRAPHICS**

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# EXPLORE THE FULL RESULTS



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### **DEMOGRAPHICS**



# EXPLORE THE FULL RESULTS

EMPLOYEES WHO INDICATED THAT THEY HAD WORKED ON TASKS OR ACTIVITIES DIRECTLY RELATED TO COVID-19 WERE ASKED TO DESCRIBE THE TYPE OF WORK. EMPLOYEES COULD SELECT ONE OR MORE RESPONSES FROM A LIST OF ITEMS.

	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SPECIALIST AGENCIES	VARIANCE FROM MEDIUN SIZED AGENCIES
Do you have carer responsibilities?						
Yes		46%	+4	+50	+4	+60
No		<b>54</b> %	-4	-5♥	-4	-6♥
Since 27 February 2020, have you worked on tasks or	activities directly related to COVID-19?					
Yes		24%	-	-25 <b>O</b>	-12 🗸	-14 🛇
No		<b>76</b> %	-	+25♠	+12 🕥	+14 🐼
What form did this work take? [Multiple Response]						
Working in a different team within your agency on work dedicated to the COVID-19 response and related activities (e.g. a COVID-19 taskforce)		15%	-	-6♥	-2	-1
Working in a different agency on work dedicated to the COVID-19 response and related activities (e.g. APS2000 surge workforce)	I	<b>3</b> %	-	-2	-2	-1
Working on COVID-19 related work in my usual role		86%	-	+6♠	+2	-1
Other		<b>3</b> %	-	-2	-1	-1
KEY	AT LEAST 5 PERCENTAGE PO	INTS GREATER		AT LEAST 5 I	PERCENTAGE POI	NTS LESS THAN

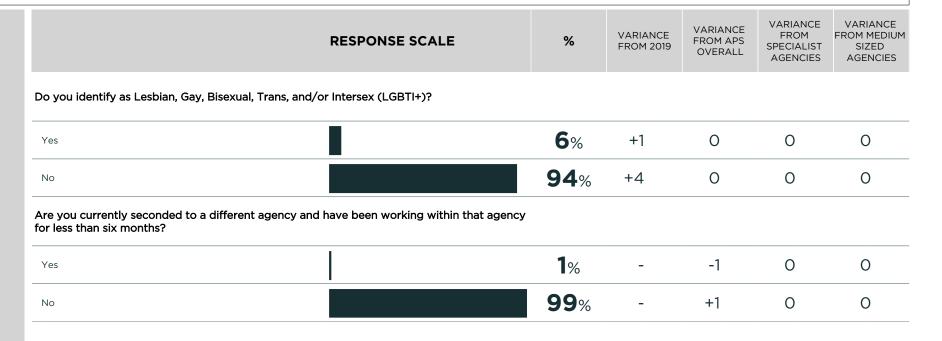


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### **DEMOGRAPHICS**



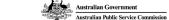
# EXPLORE THE FULL RESULTS



**KEY** 



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR



#### **SENIOR LEADERSHIP**



# EXPLORE THE FULL RESULTS

FOR EACH QUESTION SHOWN HERE, INFORMATION ABOUT THE PROPORTION OF COLLEAGUES RESPONDING POSITIVELY (STRONGLY AGREE + AGREE), NEUTRALLY (NEITHER AGREE NOR DISAGREE) OR NEGATIVELY (DISAGREE + STRONGLY DISAGREE) IS PROVIDED

LOOK AT HOW YOUR POSITIVE SCORE COMPARES TO THE AVAILABLE COMPARISONS.

WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



KEY



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

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Positive Neutral Negative



#### SENIOR LEADERSHIP



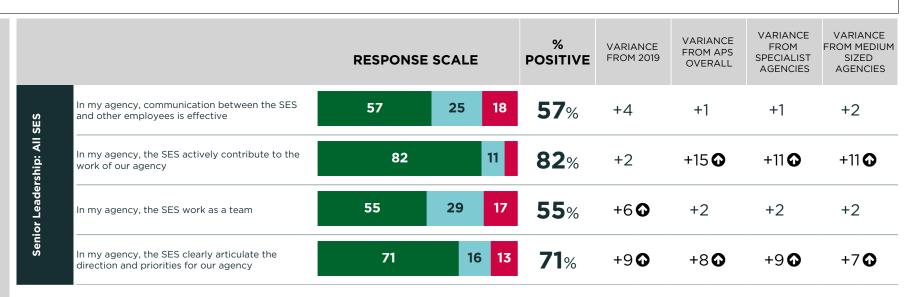
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AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative

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#### IMMEDIATE SUPERVISOR



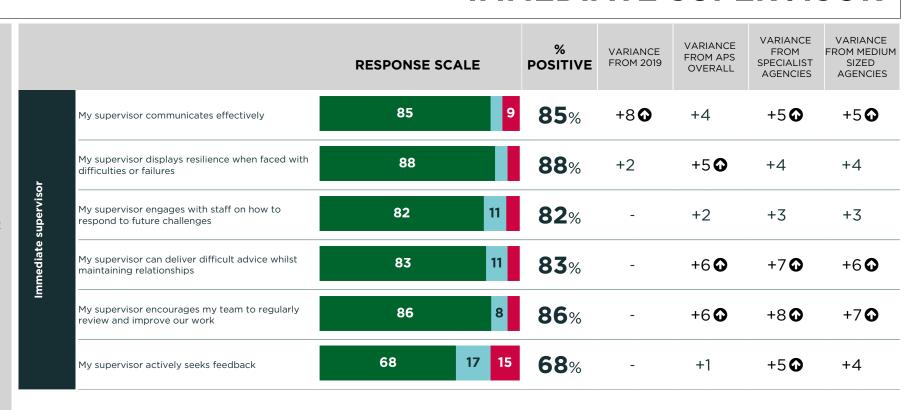
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LOOK AT HOW YOUR POSITIVE SCORE COMPARES TO THE AVAILABLE COMPARISONS.

WHERE ARE YOU **PERFORMING** WELL?

**IS THERE ROOM FOR IMPROVEMENT?** 



**KEY** 



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative





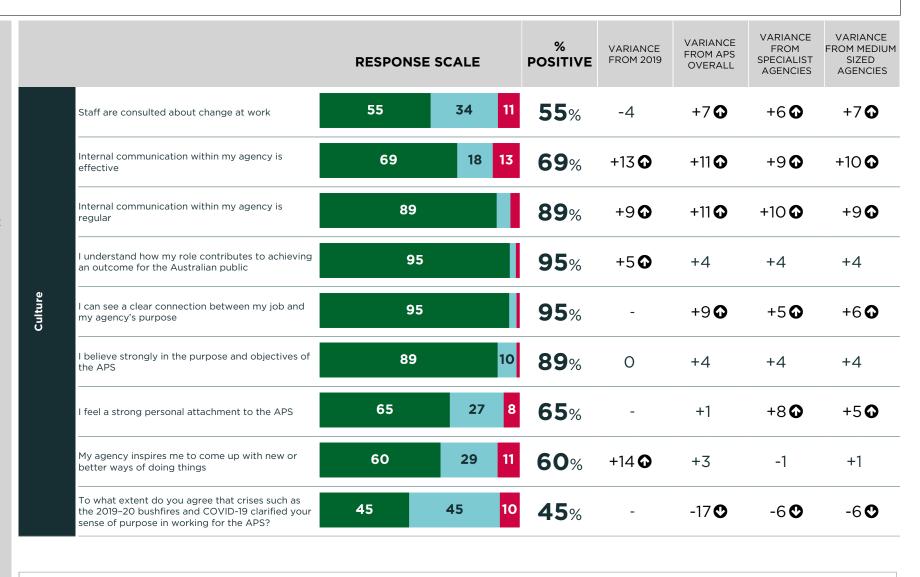
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WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



KEY



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative

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# EXPLORE THE FULL RESULTS

EMPLOYEES WHO HAD PERCEIVED DISCRIMINATION IN THE LAST 12 MONTHS IN THE COURSE OF THEIR EMPLOYMENT WERE ASKED WHAT THE BASIS WAS FOR THE DISCRIMINATION. EMPLOYEES COULD SELECT ONE OR MORE RESPONSES FROM A LIST OF ITEMS.

ONLY THE THREE TYPES OF DISCRIMINATION WITH THE HIGHEST PROPORTION OF RESPONSES ARE PRESENTED HERE. THESE MAY VARY BETWEEN AGENCIES, WORK UNITS AND WITH RESULTS FOR THE APS OVERALL.

Discrimination	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SPECIALIST AGENCIES	VARIANCE FROM MEDIU SIZED AGENCIES
During the last 12 months and in the course discrimination on the basis of your backgr	e of your employment, have you experienced ound or a personal characteristic?					
Yes		<b>7</b> %	0	-4	-2	-2
No		93%	0	+4	+2	+2
Did this discrimination occur in your curre	nt agency?					
Yes		<b>79</b> %	-10 👁	-12 <b>•</b>	-9♥	-9 <b>0</b>
No		21%	+10 🐼	+12 🕜	+90	+90
Basis for the discrimination that you exper	ienced (3 highest responses):					
	ienced (3 highest responses):	39%	-	-	-	-
Basis for the discrimination that you exper  Gender  Age	ienced (3 highest responses):	<b>39</b> %	-	-	-	-

AT LEAST 5 PERCENTAGE POINTS GREATER

THAN COMPARATOR



COMPARATOR

AT LEAST 5 PERCENTAGE POINTS LESS THAN

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**KEY** 



#### **EXPLORE** THE FULL **RESULTS**

EMPLOYEES WHO PERCEIVED HARASSMENT OR BULLYING IN THE LAST 12 MONTHS WERE ASKED WHAT TYPE OF HARASSMENT OR BULLYING THEY EXPERIENCED AND WHO WAS RESPONSIBLE FOR IT. EMPLOYEES COULD SELECT ONE OR MORE RESPONSES FROM A LIST OF ITEMS.

ONLY THE THREE OPTIONS WITH THE HIGHEST PROPORTION OF RESPONSES ARE PRESENTED HERE. THESE MAY VARY BETWEEN AGENCIES, WORK UNITS AND WITH RESULTS FOR THE APS OVERALL.

Bullying and harassment	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SPECIALIST AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
During the last 12 months, have you been subjected to workplace?	harassment or bullying in your current					
Yes		<b>5</b> %	-4	-6♥	-4	-4
No		88%	+2	<b>+7♦</b>	+4	+3
Not Sure		6%	+2	-1	0	0
Types of harassment or bullying experienced (3 highe	st responses):					
Verbal abuse (e.g. offensive language, derogatory remarks, shouting or screaming)		<b>57</b> %	-	-	-	-
Interference with work tasks (e.g. withholding needed information, undermining or sabotage)		<b>50</b> %	-	-	-	-
Inappropriate and unfair application of work policies or rules (e.g. performance management, access to leave, access to learning and development)		50%	-	-	-	-

**KEY** 



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

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#### **EXPLORE** THE FULL **RESULTS**

EMPLOYEES WHO INDICATED THAT THEY HAD WITNESSED POTENTIAL CORRUPT BEHAVIOUR WERE ASKED TO DESCRIBE THE BEHAVIOUR. EMPLOYEES COULD SELECT ONE OR MORE RESPONSES FROM A LIST OF ITEMS.

Corruption	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SPECIALIST AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
	t of your duties, in the last 12 months have you gency engaging in behaviour that you consider ruption?					
Yes		1%	-2	-3	-2	-2
No		96%	+4	+6\mathbf	+5 <b>0</b>	+4
Not sure		<b>2</b> %	-1	-2	-2	-1
Would prefer not to answer		1%	-1	-1	-1	-1

**KEY** 



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR





### **INCLUSION AND WELLBEING**



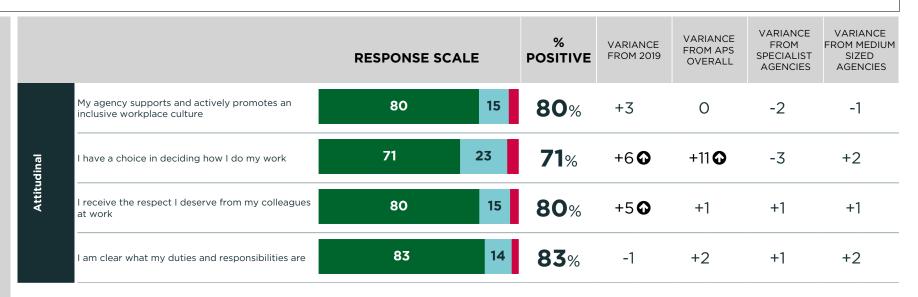
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LOOK AT HOW YOUR POSITIVE SCORE COMPARES TO THE AVAILABLE COMPARISONS.

WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



**KEY** 



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



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# **INCLUSION AND WELLBEING**

•		RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SPECIALIST AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
EXPLORE	To what extent is your work emotionally demanding?	•					
THE FULL RESULTS	To a very large extent		6%	-	-2	0	-1
	To a large extent		26%	-	+4	+80	+6♠
	Somewhat		<b>37</b> %	-	-3	-2	-2
	To a small extent		18%	-	-3	-7 <b>O</b>	-4
	To a very small extent		13%	-	+4	+1	+2
	I feel burned out by my work.						
	Strongly agree		13%	-	+4	+5 <b>0</b>	+4
	Agree		<b>32</b> %	-	+5 <b>♦</b>	+6•	+4
	Neither agree nor disagree		<b>33</b> %	-	-2	-1	0
	Disagree		20%	-	-5♥	-7 <b>♥</b>	-6♥
	Strongly disagree		<b>3</b> %	-	-3	-3	-3
	KEY	AT LEAST 5 PERCENTAGE PO	DINTS GREATER		AT LEAST 5 F	PERCENTAGE POIN	ITS LESS THAN

2020 APS employee census

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# **INCLUSION AND WELLBEING**



# EXPLORE THE FULL RESULTS

	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SPECIALIST AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
Has there been a change in your general 2020)?	health and wellbeing since COVID-19 (27 February					
Very positive change		<b>3</b> %	-	-1	0	0
Positive change		20%	-	+2	+2	0
No change		46%	-	-1	+1	+3
Negative change		<b>29</b> %	-	0	-3	-2
Very negative change		<b>2</b> %	-	-1	-1	-1

**KEY** 



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR



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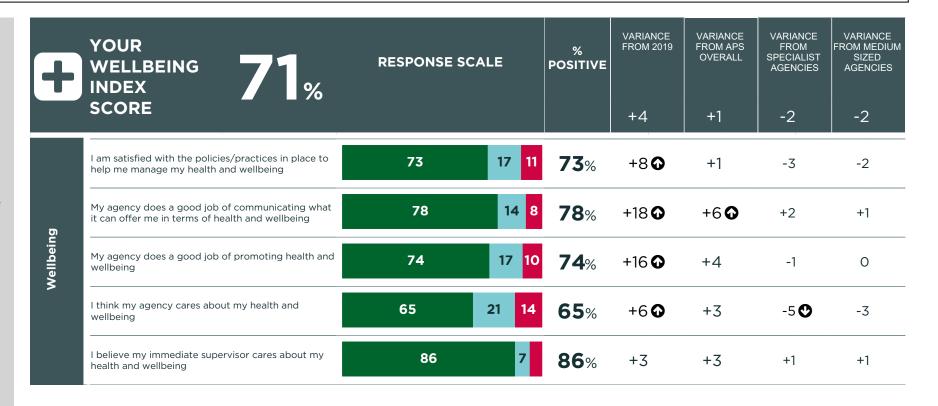
### **WELLBEING INDEX**



#### WELLBEING

THE WELLBEING SCORE PROVIDES A MEASURE OF WELLBEING FOR EMPLOYEES WITHIN AN ORGANISATION. IT MEASURES BOTH THE PRACTICAL AND CULTURAL ELEMENTS THAT ALLOW FOR A SUSTAINABLE AND HEALTHY WORKING ENVIRONMENT.

HIGH LEVELS OF ENGAGEMENT WILL NOT BE SUSTAINABLE AND WILL LEAD TO BURN OUT WITHOUT RECIPROCALLY STRONG LEVELS OF WELLBEING.



**KEY** 

(1)

AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



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### **WORKPLACE CONDITIONS**



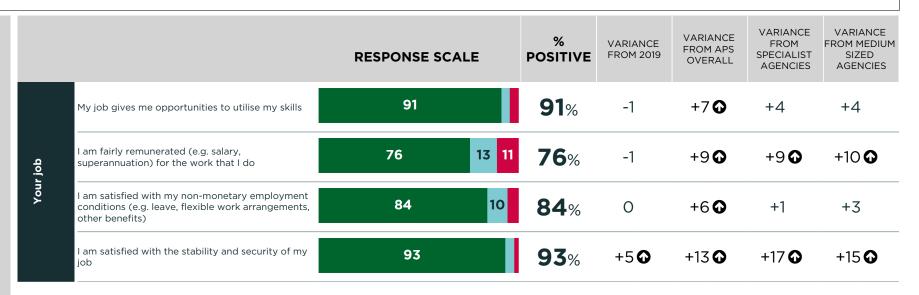
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WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



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AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



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### **WORKGROUP PERFORMANCE**



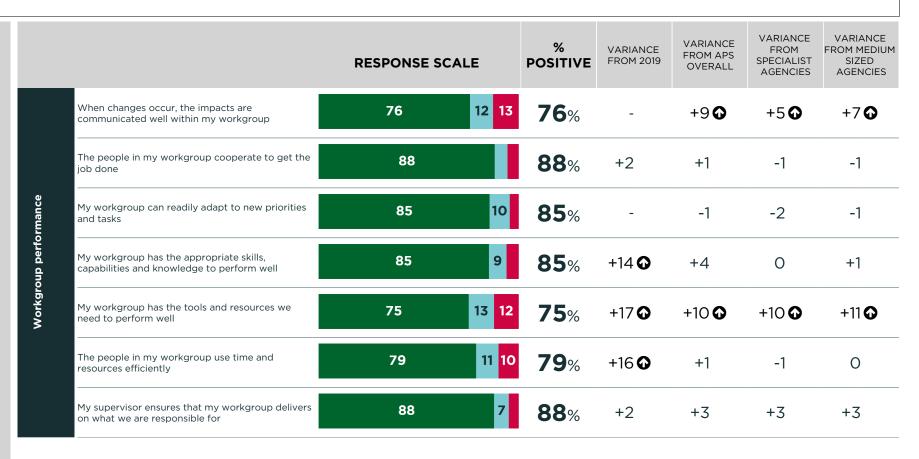
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AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



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# PRODUCTIVITY AND WAYS OF WORKING

•	RES	SPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SPECIALIST AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
EXPLORE	How has your productivity changed since COVID-19 (Since 2	27 February 2020)?					
THE FULL RESULTS	Significantly improved		12%	-	0	+3	+1
	Improved		40%	-	+4	+6	+2
	No change		<b>35</b> %	-	-7 <b>O</b>	-10 👁	-5 <b>♥</b>
	Reduced		12%	-	+4	+3	+3
	Significantly reduced		0%	-	-1	-1	-1
	What best describes your current workload?						
	Well above capacity - too much work		22%	-	+2	+3	+1
	Slightly above capacity - lots of work to do		50%	-	+10 🐼	+7 <b>•</b>	+80
	At capacity – about the right amount of work to do		25%	-	-7 <b>O</b>	-5♥	-4
	Slightly below capacity - available for more work		<b>3</b> %	-	-4	-3	-3
	Below capacity – not enough work		0%	-	-2	-1	-1
	KEY	AT LEAST 5 PERCENTAGE POI THAN COMPARATOR	INTS GREATER		AT LEAST 5 F	PERCENTAGE POIN R	ITS LESS THAN

2020 APS employee census PAGE 20.



### PRODUCTIVITY AND WAYS OF WORKING



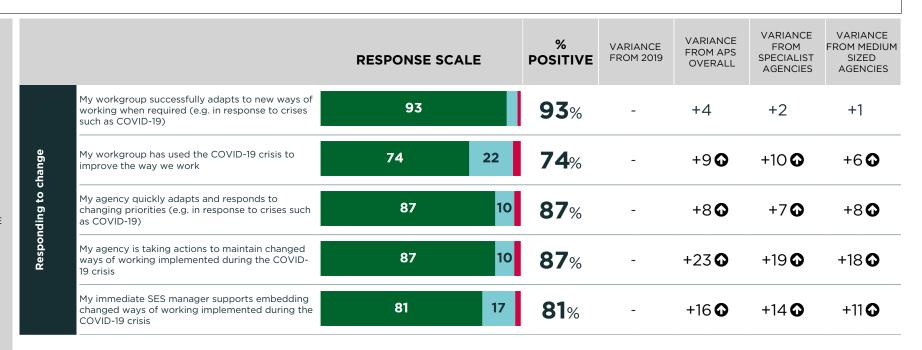
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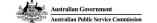


AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



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### TIME TO TAKE ACTION

<b></b>	CELEBRATE
What things do we do well?	
THINK ABOUT HOW WE CAN BUILD ON OUR ST WHAT WE ARE GOOD AT.	RENGTHS AND LEARN FROM

Q	INVESTIGATE FURTHER WITH OUR TEAMS
	y other opportunities coming out s that we want to explore further?

HOW COULD WE INVESTIGATE? THROUGH LOOKING AT THE DATA IN MORE

DETAIL OR THROUGH DISCUSSIONS WITH STAFF?

<u>~</u>	OPPORTUNITIES
Areas we need plans:	to focus on and turn into action
WHAT ARE THE KEY THII HERE BETTER?	NGS WE NEED TO IMPROVE TO MAKE WORKING



# USE THIS PAGE TO START YOUR LOCAL ACTION PLANS

IDENTIFY AREAS TO CELEBRATE, OPPORTUNITIES FOR IMPROVEMENT AND AREAS WHICH YOU NEED TO INVESTIGATE FURTHER.

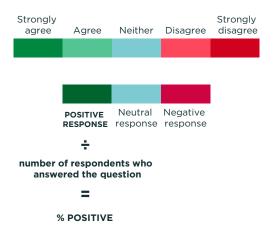
PRIORITISE 3 AREAS TO TAKE FORWARD

	PRIORITISE 3 AREAS FOR ACTION	TIMESCALES	OWNER	RESOURCES REQUIRED	TARGET/SUCCESS MEASURE
1					
2					
3					

#### **GUIDE TO THIS REPORT**

#### % POSITIVE

WHERE RESULTS ARE SHOWN AS POSITIVE PERCENTAGES (% POSITIVE), THESE ARE CALCULATED BY ADDING TOGETHER POSITIVE RESPONSES ("STRONGLY AGREE" + "AGREE") AND DIVIDING BY THE NUMBER OF RESPONDENTS WHO ANSWERED THE QUESTION.



#### **ROUNDING**

RESULTS ARE PRESENTED AS WHOLE NUMBERS FOR EASE OF READING, WITH ROUNDING PERFORMED AT THE LAST STAGE OF CALCULATION FOR MAXIMUM ACCURACY. VALUES FROM X.00 TO X.49 ARE ROUNDED DOWN AND VALUES FROM X.50 TO X.99 ARE ROUNDED UP. THEREFORE IN SOME INSTANCES, RESULTS MAY NOT TOTAL 100%.

	STRONGLY AGREE	AGREE	NEITHER	DISAGREE	STRONGLY DISAGREE	TOTAL
NUMBER OF RESPONSES	151	166	176	96	24	613
PERCENTAGE	24.63%	27.08%	28.71%	15.66%	3.92%	100%
ROUNDED PERCENTAGE	25%	27%	29%	16%	4%	101%
NUMBER OF POSITIVE	151 + 166 = 317					
% POSITIVE	317 ÷ 613 = 52%					

#### **ANONYMITY**

IT IS ENGINE'S PRACTICE NOT TO DISPLAY THE RESULTS OF GROUPS OF RESPONDENTS TO THE EXTENT WHERE THE ANONYMITY OF INDIVIDUALS MAY BE COMPROMISED. RESULTS WILL NOT BE SHOWN WHERE THERE ARE LESS THAN 10 RESPONDENTS IN A GROUP.

# COMPARISONS WITH RESULTS FROM PREVIOUS YEARS

THE METHOD OF ANALYSING AND REPORTING SPECIFIC RESULTS MAY BE PERIODICALLY REVIEWED AND REVISED. SUCH IMPROVEMENTS ARE APPLIED TO CURRENT DATA AND THAT OF PREVIOUS YEARS. FOR THIS REASON THE CURRENT REPORT IS ALWAYS THE MOST ACCURATE DATA SOURCE FOR APS EMPLOYEE CENSUS RESULTS, INCLUDING COMPARISONS WITH TIME SERIES DATA.

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